



PUNJAB INSTITUTE OF LANGUAGE, ART & CULTURE

1- Gaddafi Stadium, Ferozpur Road, Lahore

Admission Form



• **Tick the relevant Course:**

- Punjabi Shahmukhi Course
- Punjabi Gurmukhi Course
- Chinese Language Course (Basic)
- Chinese Language Course (HSK-I & II)
- English Language Course
- Presenter's Training Course (FM-95 Punjab Rung)
- Singing Course
- Painting Course
- Yoga Course

PHOTOGRAPH

Name: _____

Father's name: _____

CNIC Number (attach attested photocopy) _____

Date of Birth: _____ Occupation: _____

Address: _____

Mobile / Telephone No: _____ E-mail _____

Educational qualification (Attach attested photocopy of certificate / degree):

Highest Degree / Certificate	School Board / University	Year	Marks /Total	Grade / Division

Previous Course (If any) taken in the field in which now applying (indicate Institution)

Whom to inform in emergency:

Name: _____ Relationship: _____ Contact No. _____

Address: _____

I have read the instructions overleaf, and undertake to abide by Rules & Regulation of the Institute and code of conduct.

**FOR OFFICE
USE ONLY**

Signature of Applicant
Date:

INSTRUCTIONS

1. Class timings should be observed strictly.
 2. Participants cannot be picked up during class time except in emergency for which the Officer / Incharge be contacted.
 3. Parents / guardians / drivers cannot enter the premises unless they want to visit the Office Incharge or some other Officer. Their vehicles shall be parked in the free parking outside the Punjabi Complex at their own risk in an orderly manner without blocking the road / entrance when they come to pick or drop the participants.
 6. No parent / guardian shall enter any classroom.
 7. No parent / guardian can enter into argument with any teacher / staff. All complaints shall be made to the Officer / Incharge. If the grievance is not redressed in a reasonable time, a written complaint may be made to the Director General, Punjab Institute of Language, Art & Culture whose decision shall be final and conclusive.
 8. The Institute reserves the right to cancel admission for violation of these instructions and the code of conduct.
 9. Certificate courses are of 3 months each whereas diploma courses are of 6 months.
 10. There shall be 2 classes of each course per week. Tentative days / timing of classes are as under:

▪ Punjabi Shahmukhi Course	Wed-Thu	5-6 pm
▪ Punjabi Gurmukhi Course	Wed-Thu	6-7 pm
▪ Chinese Language Course (Basic)	Mon-Tue	5-6 pm
▪ Chinese Language Course (HSK-I,II)	Mon-Tue	7-8 pm
▪ English Language Course	Fri-Sat	5-6 pm
▪ Presenters' Training Course	Fri-Sat	6-7 pm
▪ Singing Course	Mon-Tue	6-7 pm
▪ Painting Course	Wed-Thu	6-7 pm
▪ Yoga Course	Fri-Sat	6-7 pm
 11. Fee for all certificate courses is Rs. 3000/- for 3-months certificate course and Rs. 6000/- for 6-months diploma course, non-refundable, payable at the time of admission.
 12. Certificate / diploma of the relevant course shall be issued in favour of successful candidates having at least 75% attendance.
 13. Candidates shall bring mats for yoga class and requisite material for painting class at their own.
 14. Cleanliness and discipline shall be observed in true letter and spirit.
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